

OFFICE OF THE CLERK
UNITED STATES DISTRICT COURT
For The District of Wyoming

Stephan Harris
Clerk of Court



Maggie Botkins
Chief Deputy Clerk

PUBLIC NOTICE

It is my privilege to announce the further implementation of CM/ECF, the Case Management/Electronic Case File System, for the United States District Court of Wyoming. We are happy to join our colleagues in the U.S. Bankruptcy Court in making available the CM/ECF system.

At the end of December 2005, Chief Judge William F. Downes, along with Judge Clarence A. Brimmer and Judge Alan B. Johnson, signed a General Order allowing the District of Wyoming to begin entering cases into the CM/ECF system on a regular basis. This opens the way for all who feel their civil cases are suitable for immediate input into the system.

WHAT YOU NEED TO DO FOR ALL PENDING CIVIL CASES:

A joint motion or stipulation requesting a case be entered into the CM/ECF system is all that is needed to begin the process. Upon the granting of that motion or stipulation, the Clerk's Office will contact all counsel to insure all training requirements have been met. This procedure will continue in place until the end of May, 2006.

WHAT HAPPENS AFTER MAY 2006:

Beginning June 1, 2006, all cases, criminal and civil, filed in the District of Wyoming will be opened by the Clerk's Office as an electronically filed case. Initial documents filed with the Clerk's Office will remain hard copies (Complaint, Indictment, etc). However, from that point forward the case will be considered electronic unless otherwise stated.

IS THIS A MANDATORY FILING SYSTEM?

It is our plan to have all our cases be e-file cases. However, the Court is sensitive to the fact that there may be special circumstances on the part of counsel or other parties filing cases. There will therefore be an "opt-out" provision for those who feel their cases should not be in the CM/ECF system. Information on this procedure will be forthcoming.

We encourage you to visit our web site <http://www.ck10.uscourts.gov/wyoming/district/index.html> for the most updated information and to sign up for training in CM/ECF if you have not already done so. Training by another U.S. District Court or the U.S. Bankruptcy Court in Wyoming will satisfy the training requirement for our Court as well.

We hope you are as excited as we are to complete this transition to CM/ECF, and we look forward to continuing to provide you with the same quality service you have come to expect.

Stephan Harris
CLERK OF COURT